

Credit and non-credit programs

Credential types and approval pathways

The following tables summarize the various credit and non-credit credential options available at UBC-Vancouver, and their associated approval requirements.

Credit programs – Credential Types

		Admission Requirements	Program Completion Requirements
Degree Programs	Bachelor Degree	Requirements for admission vary depending on where a student attended high school, which UBC campus they hope to attend, and which degree they're applying to.	Program requirements vary, but many take a minimum of four years of full-time study, or 120 course credit (usually numbered 100-499), to complete
	Master Degree	Graduate and Postdoctoral Studies establishes the <u>minimum admission requirements common to all applicants</u> . The graduate program may have <u>additional requirements</u> .	The minimum course requirements are 30 course credits, of which at least 24 must be numbered 500 to 699. In specific programs, minimum requirements may be higher than 30 course credits. Students are required to complete all program requirements within 5 years.
	Doctoral Degree		The major component of the program is a thesis/doctoral dissertation embodying the results of original research. Students consult with their supervisor(s) to develop a program of study consisting of seminars, directed readings, consultations and such formal courses as may be deemed essential for the fulfilment of the requirements for the degree. A comprehensive examination is also required.
Diplomas	Undergraduate Diploma	Normally equivalent to general undergraduate-level admission requirements, including English Language Admission Standard, and program-specific admission requirements	30-60 undergraduate course credits (numbered 100-499)
	Post-Baccalaureate Diploma	Normally equivalent to general undergraduate-level admission requirements, including English Language Admission Standard, and program-specific admission requirements	30-60 upper-division course credits (numbered 300-499)

		An undergraduate degree from a recognized post-secondary institution will normally be required	
	Graduate Diploma	Normally equivalent to those of the Faculty of Graduate and Postdoctoral Studies for admission to a master's program	16-28 course credits, of which at least 50% must be numbered 500-699
Certificates	Undergraduate Certificate	Normally equivalent to general undergraduate-level admission requirements, including English Language Admission Standard, and program-specific admission requirements	9-29 undergraduate course credits (numbered 100-499)
	Post-Baccalaureate Certificate	Normally equivalent to general undergraduate-level admission requirements, including English Language Admission Standard, and program-specific admission requirements An undergraduate degree from a recognized post-secondary institution will normally be required	9-29 upper-division course credits (numbered 300-499)
	Graduate Certificate	Normally equivalent to those of the Faculty of Graduate and Postdoctoral Studies for admission to a master's program	9-15 course credits, of which at least 50% must be numbered 500 to 699

Credit Programs – Approval Requirements

	Faculty Approval	UBC-Vancouver Senate Approval				UBC Board of Governors Approval	Ministry of Post-Secondary Education and Future Skills Approval*
		Graduate Curriculum Committee	Senate Curriculum Committee	Senate Admission Committee	Full Senate		
Bachelor Degree	✓		✓	✓	✓	✓	✓
Master Degree	✓	✓	✓	✓	✓	✓	✓
Doctoral Degree	✓	✓	✓	✓	✓	✓	✓
Undergraduate Diploma**	✓		✓	✓	✓	✓	
Post-Baccalaureate Diploma**	✓		✓	✓	✓	✓	
Graduate Diploma**	✓	✓	✓	✓	✓	✓	
Undergraduate Certificate**	✓		✓	✓	✓	✓	

Post-Baccalaureate Certificate**	✓		✓	✓	✓	✓	
Graduate Certificate**	✓	✓	✓	✓	✓	✓	

*Note 1: New Health programs, across all credential types, must complete a New Health Program Review coordinated via the Ministry of PSFS in collaboration with the Ministry of Health

**Note 2: New certificate programs that will ladder into a UBC degree program, and new diploma programs, must follow the Ministry of PSFS [Non-Degree Program Review Policy](#).

Non-Credit Programs – Credential Types

Please refer to [Senate Policy V-129](#) for more information.

		Assessment Requirements	Program Completion Requirements
Non-Credit Letters	Letter of Participation	Limited to verification of learners' presence at the time and place at which the activities are offered	Normally consist of fewer than 50 expected hours of Learning Activities*
	Letter of Completion	Limited to verification of learners' presence at the time and place at which the activities are offered <i>and</i> that the learner has completed all tasks assigned	
	Letter of Proficiency	Limited to verification of learners' presence at the time and place at which the activities are offered <i>and</i> that the learner has achieved an acceptable level of performance in completing all tasks assigned	
Non-Credit Program Certificates	Non-Credit Program Certificate	Limited to verification of learners' presence and demonstrated achievement of program learning outcomes and/or competencies	Normally consists of more than one discrete set of a minimum of 150 expected hours of Learning Activities organized into a coherent program of learning in a given area
	Non-Credit Program Microcertificate		Normally consists of a coherent program of learning in a particular area, with additional choice and flexibility of a shorter duration of a minimum of 50 expected hours of Learning Activities

*Where *Learning Activities* may include, but is not limited to, in-person or online lectures, independent study, group learning activities, online learning modules, work placements, and practica.

Non-Credit Programs – Approval Requirements

	Faculty or Extended	Notice of approval to Senate and	Senate**		Board of Governors – fee approval delegated
			Curriculum Committee	Full Senate	

	Learning Approval	Office of the Provost*			to the Office of the Provost***
Letter of Participation	✓	✓			
Letter of Completion	✓	✓			
Letter of Proficiency	✓	✓			
Non-Credit Program Certificate****	✓		✓	✓	✓
Non-Credit Program Microcertificate	✓		✓	✓	✓

*Note 1: Notice of approval should be emailed to vancouver.curriculum@ubc.ca and new.programs@ubc.ca

** Note 2: To be updated pending formation of new non-credit subcommittee

*** Note 3: Fee approval template coming soon

**** Note 4: New non-credit health program certificates are required to complete a New Health Program Review coordinated via the Ministry of PSFS in collaboration with the Ministry of Health