

New Program Review Template

Last updated February 2023

Program Name:	Date of program launch:
Faculty:	School/Department:

Contact Information

Program Director:

Date of Appointment:

Telephone:

Email:

The following questions may be used as guiding questions for the review. The depth of responses to each question may vary according to the local context and specifics of the program. Not all questions may be applicable to all programs – where a question is not applicable please put N/A and an explanation if further context may be useful. All programs are encouraged to answer **bolded** items.

Program Overview

- **Please review your original Senate proposal. Based on what was approved at the time of development, have the vision or the goals of the program changed since the program was first proposed? What makes this program unique and how has that, if at all, changed since launching?**
- Outline how the program remains in alignment with, and advances, the Department's and/or Faculty's academic plans.
- Has the way in which the program advances UBC's Strategic Plan, Inclusion Action Plan, Indigenous Strategic Plan, or other university strategic initiatives changed since the program was first launched?
- **Provide a brief description of the program's overall strengths, challenges, and weaknesses.**
- Reflecting on the strengths, challenges and weaknesses listed above, identify areas of opportunity or innovation and future plans to enhance the program.

Curriculum

- Have program learning outcomes changed since the program was proposed? If so, how and why?
- Are there sufficient (quantity and quality) opportunities in the program structure for students to achieve the intended program learning outcomes? Do course objectives align with program outcomes?
- **Are students achieving the intended learning outcomes? Do you see similar achievement patterns across student demographics? Please explain how you've determined this and attach supporting documentation you feel might be helpful.**
- What opportunities for learning beyond the classroom are made available to students?
- Does the curriculum still reflect the current state of the discipline or area of study? If appropriate, include reflections on how the curriculum is innovative and responsive to changing needs in the field, or whether there would be opportunities to update it to align with current disciplinary trends.

Student Enrolment

Note: PAIR may be able to help with data collection, where requested.

- **Are you seeing the desired number and academic quality of applicants to the program? What is your application to admit ratio?**
- Are the programs' admission requirements sufficiently rigorous to ensure that students have appropriate backgrounds to be successful? Are they sufficiently flexible to allow interested and qualified students to be admitted?
- Describe your student recruitment strategies for both domestic and international students. Note recruitment strategies for (a) Indigenous students; (b) students with disabilities; (c) students from other groups that have been marginalized on any grounds enumerated under the BC Human Rights Code.
- Are you experiencing any difficulties with retention? Not specifically your retention of (a) Indigenous students; (b) students with disabilities; (c) students from other groups that have been marginalized on any grounds enumerated under the BC Human Rights Code. Are students completing the program in the expected time frame?

Post-Graduation Outcomes

- What is the range of student post-graduation outcomes? Are these outcomes consistent with program goals and student expectations?
- **What feedback do you have from program alumni about their experience in the program and its effectiveness in helping them achieve their learning or career goals?**
- What career resources are available to students? What student support services are available? Are they viewed as effective and useful?

Program Operations

- **Has the program achieved its financial objectives, as originally modelled in the financial model?**
- Do the current mode(s) of course delivery meet student, faculty and program needs?