

The University of British Columbia
Faculty of Graduate and Postdoctoral Studies (G+PS)
TERMS OF REFERENCE OF THE REVIEW COMMITTEE 2018

Purpose

To review the effectiveness of the G+PS Dean's office in achieving its mandate; to review the overall quality of graduate and postdoctoral education at UBC; and to advise on opportunities for enhancement.

Terms of Reference:

- 1. To review the administrative processes and structures of the G+PS Dean's office and to advise on how they might be improved to achieve greater efficiency and academic effectiveness.**
 - Are the administrative processes and structures of the Dean's Office effective in meeting the needs of graduate students, postdoctoral fellows, the University administration, and faculty members? Are there changes that could be made to improve efficiency or effectiveness?
 - How appropriate is the current division of responsibilities between G+PS and the disciplinary Faculties in such areas as admissions, awards, recruitment, records, fund-raising, doctoral orals, etc.?

- 2. To evaluate the effectiveness of the Dean's Office in discharging its responsibilities.**
 - Is G+PS meeting the goals articulated in its mission statement?
 - Are the perspectives of graduate and postdoctoral education adequately represented in decision-making at the senior level of the University administration?
 - Are the resources of the Dean's office adequate to accomplish its responsibilities?
 - Are the Faculty's policies and procedures for admissions, student management, and awards appropriate?
 - Is the current leadership structure within the Dean's office effective?

- 3. To assess the quality of graduate and postdoctoral education in general at UBC and the role of G+PS in contributing to its strengths and/or challenges.**
 - How effective is G+PS in ensuring high quality graduate and postdoctoral education?
 - How effective is G+PS in promoting the welfare of graduate students and postdoctoral fellows within UBC? Are students supported adequately financially and academically?
 - How does G+PS compare in quality and effectiveness to the Faculties of Graduate Studies across Canada, and to comparable units internationally? What are its major strengths and challenges?
 - Is G+PS meeting the challenges posed by change in today's research, educational, workforce, and larger societal domains? What might be done better? What additional innovations should UBC pursue with respect to graduate and postdoctoral education?

4. **To consider the relationships and linkages between G+PS and other UBC faculties, departments, schools, and other academic units.**
 - Are the relationships between G+PS and other academic units positive and effective?
 - How does the rest of the University perceive G+PS?
5. **To consider the relationships between G+PS and key administrative units such as the Registrar's Office, Faculty Relations, and the offices of the VP Students, the VP Research & Innovation, and the VP Development & Alumni Engagement.**
 - Are the responsibilities of these units to graduate students and postdoctoral fellows clearly distinguished from those of G+PS? Are the relations between G+PS and these units positive and effective?
6. **To consider the relationship between the Vancouver and Okanagan campuses in terms of graduate and postdoctoral education.**
 - How well does G+PS facilitate collaboration and mutual support between the two graduate school offices, and among those involved in graduate and postdoctoral education on the two campuses? Are there any changes or additional initiatives that could be undertaken to strengthen this relationship and/or reduce the barriers for interaction?
7. **To consider opportunities for graduate student cross-disciplinary interactions and scholarship.**
 - What might be instituted or altered to enhance cross-disciplinary research and understanding among graduate students?
8. **To consider how effectively G+PS engages with the University's policies with respect to equity and diversity.**
 - How well does G+PS incorporate the University's commitment to Aboriginal educational goals?
 - To what extent does G+PS follow UBC policies of equity and diversity internally, in its hiring and governance practices?
 - Does G+PS promulgate the principles of intercultural understanding and global citizenship in its dealings with faculty, students, and postdoctoral fellows?
9. **To consider how well G+PS represents the University's interests outside the University.**
 - How is G+PS perceived by outside interests, such as granting agencies, donors, and other Faculties of Graduate Studies or comparable bodies?
10. **To provide other advice that is deemed appropriate to the general purposes of this review.**