**TA Training Program**

**Year 1 Report (2020-21)**

\*Please do not exceed 2-3 pages and do not change the font size or margins.\*

Date: May \_\_\_\_\_\_\_, 2021

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| --- | --- |
| **Department / Unit:** | **Name of TA Training Coordinator:** |
| **Expected # of TAs to be trained in 2020-21**: | **Actual # of TAs trained in 2020-21:** |
| 1. **What program/session components did you originally plan in year 1? What objectives were met?** | |
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| 1. **Did any aspects of program or sessions change from your original plan? If so, which and why?** | |
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| 1. **Briefly indicate what was done in each session to meet all of the TA training needs identified for your TAs. This should include what was done to prepare TAs to support underrepresented and marginalized students. If TAs in your program teach curriculum directly addressing Indigenous topics, what was done to support TAs to approach this with adequate knowledge, responsibility, and care?** | |
|  | |
| 1. **Please provide an update on evaluation activities you have completed in the first year of the program. Include a brief description of any feedback you have received to help you to better meet program objectives for the upcoming year, as well as any changes you are making to respond to this feedback.**   *(A reminder that in the year 2 evaluation report, you will be asked to provide a detailed report*  *of evaluation data collected throughout your program over the last two years.)* | |
|  | |
| 1. **Other Comments (optional):** | |
|  | |
| 1. **Budget Summary** | |
| Breakdown of 2020-21 expenditures (include granted and actual costs):   |  |  |  |  | | --- | --- | --- | --- | | Item | $ Granted | $ Spent | $ Balance  on Jun. 30, 2021  (if applicable) | | *[Note: If TA Training Coordinator’s salary is budgeted, please indicate whether the Coordinator is student or staff.]* |  |  |  |   Amount Allocated in 2020-2021: $  Amount Spent in 2020-21: ($\_\_\_\_\_\_\_\_\_\_\_\_)  Remaining funding (if any) expected at June 30, 2021: = $  Please note that if spending exceeds allocation, the deficit must be absorbed by the unit. | |
| If the funding remaining as of May 2021 is over $2,000, please specify your plans for using that in the upcoming year for the adjudication committee to consider. Please note that a large surplus may be deducted from your year 2 budget ask. | |

Please submit your completed Year 1 Report form to Dr. Christina Hendricks, Academic Director, Centre for Teaching, Learning and Technology and Chair, TA Training Fund Adjudication Committee via [TA.Training.fund@ubc.ca](mailto:TA.Training.fund@ubc.ca) **by 3:00pm on May 31, 2021.**